REGISTRATION DEADLINES AND PROCEDURES

Week	Add	Drop/Withdraw	Change Variable Units	Change Grade Option	Switch Sections
1	Student initiated via WebReg - "EAD" B/X codes can be used Authorization via WebAdmin an option	Student initiated via WebReg - "EAD" B/X codes can be used Authorization via WebAdmin an option	Student initiated via WebReg "EAD" B/X codes can be used	Student initiated via WebReg "EAD" B/X codes can be used	Student initiated via WebReg "EAD"
2*					
3		Student submits an Enrollment Exception via StudentAccess Required Approvals: -School of Course -School of Student's Major	Student submits an Enrollment Exception via StudentAccess Required Approvals: -Instructor of Course or designee (if applicable) -School of Student's Major	Student submits an Enrollment Exception via StudentAccess Required Approvals: -School of Student's Major	Student submits an Enrollment Exception via StudentAccess Required Approvals: -Instructor of Course or designee (if applicable) -School of Course -School of Student's Major
4 $3 charge to ZOTAccount	Student submits an Enrollment Exception via StudentAccess Required Approvals: -Instructor of Course or designee (if applicable) -School of Course -School of Student's Major				
5					
6					
7		Withdrawal From Course with "W" Student submits an Enrollment Exception via StudentAccess Required Approvals: -School of Course -School of Student's Major			
8					
9					
10					
	* Waitlist will be deactivated on Friday of the 2nd week at 5pm				